

SAFETY NOTICE #39

To:	All Repair Engineers & Supervisors Sub-contractors	From:	Steve Brown
Subject:	Segregation and Disposal of Waste Materials	Date:	January 2013

Guideline Lifts now operate an Environmental Management System certified by BSI and in accordance with ISO 14001.

Most scrap materials now need to be separated and disposed of in special skips or bins (this is similar to what has happened at most Council run waste sites for some time).

Guideline need to separate scrap materials into several categories as indicated below. For this purpose we shall be providing bags of differing colours and it would assist us greatly if you could separate the scrap into the required bags.

Where the item is too large or heavy for a bag, then, leave it separately for our drivers to collect.

Following the issue of the new Lift & Escalator Site Safety Handbook, the following colour codes have been adopted for uniformity within the Industry.

Segregation Categories.

Black Sacks - Mixed waste only including Plastic (wrapping, etc)

Yellow Sacks - Electronic Parts (PC Boards, drives, indicators, etc)

Grey Sacks - Rubble / Hard-core waste only

Orange Sacks – Oil contaminated rags / granules and hazardous substances

The following items may be left loose:

- Paper and Cardboard
- Large Metal Parts (All types)
- Timber
- Fluorescent tubes



Changes in legislation have also made it unlawful to dispose of oil except by licensed companies.

Guideline Lifts are not able to dispose of oils, so we have elected to use a licensed company to dispose of oils on our behalf.

Guideline does have a license to transport and carry oils, but it must be properly stored during transport.

We have however had a number of incidents where parts such as gear boxes and buffers containing oil have been taken to a refuse dump and been turned away.

There are heavy penalties for illegal disposal of oils, not just for the company but also for individuals and the Company regard the issue seriously.

Guideline drivers are instructed to refuse to load or cart away any components that contain oil such as gear boxes, tank units or buffers unless the oil has been drained into separate suitable sealed containers with lids.

Please ensure all lift components are properly drained before attempting to load onto a Guideline vehicle.

Thank you for your co-operation.

Copy to:

Nick Foale

Guideline Lift Services Limited – Maintenance . Repairs . Construction . Modernisation

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