

TOOL BOX TALKS

No. 10 Goods Hoist Operators

Prepare: Location? Distractions? Talk aids?

Reason: Goods hoists are a useful piece of plant to move materials up to the work area quickly and safely.

Why: But, in the wrong hands, they can be extremely hazardous.

Outline: This talk will cover: General safety points and instructions to operators.

General Safety Points

1. Hoists must be erected and tested by competent operatives before being taken into use.
2. The hoistway must be protected by a substantial enclosure and fitted with gates where access is required.
3. Gates should be minimum 2 meters high and cover the gateway completely.
4. A thorough examination must be carried out every 6 months and a signed certificate issued.
5. The hoist must be inspected every 7 days by a competent person and the results must be recorded.

Q: How high should gates be to cover access completely?

Instruction to Operators

1. Operators must be 18 years of age and trained in the use of hoists.
2. Ensure you carry out daily operator's checks prior to use.
3. Operate from one position only, where you can see the platform throughout its travel, and always from outside the hoistway.
4. Check that the 'SWL' and 'Carriage of Persons Prohibited' signs are displayed on the platform.
5. Don't exceed the SWL displayed on the hoist.